



Workforce Planning Subcommittee Terms of Reference

Purpose

To define the Terms of Reference (TOR) for the Workforce Planning Subcommittee and describe its composition, role and responsibilities.

Composition

The Workforce Planning Subcommittee will comprise at least one member representative of each industry sector of the public skills industry who holds deep expertise in relation to workforce planning and or data analytics within their industry sector. The Board may elect to request a Board Director, member representative or staff member to be the Chair for the Workforce Planning Subcommittee.

Role and Responsibilities

The Workforce Planning Subcommittee will provide strategic guidance to Public Skills Australia on all workforce planning matters. The Subcommittee will also:

- review and recommend workforce planning products of working groups and Public Skills Australia
- consider and make a final determination regarding advice from the Public Skills Industry Advisory Group about any conflicting advice/comment/feedback received from Networks
- work collaboratively with Public Skills Australia, its Board and membership agencies, the Public Skills Industry Advisory Group and Networks
- work collaboratively with Jobs Skills Australia.